Call for Nominations – 2019/2020 Academic Year
OGE Out-of-State-Tuition Waivers for Outstanding International Students

The Office of Global Engagement has been allocated a limited number of out-of-state tuition waivers for use by outstanding international students. We invite nominations from unit heads (Deans, Directors, or Department Heads) on behalf of outstanding international students for receipt of these waiver awards for the 2019-20 academic year. Details regarding the nomination process and eligibility are outlined below.

Eligibility
- Students must be bona-fide international students (non-U.S. citizens or non-U.S. permanent residents), enrolling or enrolled in a full-time degree-seeking course of study at UGA
- Undergraduate or graduate students are eligible.
  - Current undergraduate students must possess and maintain a 3.0 GPA for the duration of the award.
  - Current graduate students must possess and maintain a 3.5 cumulative GPA for the duration of the award.
  - LLM students may show GPA specific to relevant coursework, rather than over-all GPA
  - Newly admitted graduate student nominees who have been accepted for admission in Fall 2019 should have a minimum 3.30 undergraduate GPA, or a 3.50 graduate GPA, if grad work has been completed elsewhere.
  - Returning international students with grades of Incomplete (I) or Unsatisfactory (U) in courses taken at UGA are not eligible for this waiver.
- Current students as well as recently admitted students are both eligible.
- Waivers may be applied in the summer term as well, if requested.

Nomination Process
Unit heads (Deans, Directors or Department Heads), or their appointed representatives (such as graduate coordinators; business managers, etc...) may nominate outstanding international students, undergraduate or graduate, who are currently enrolled or enrolling in degree programs within the college. **No department should nominate more than three students, and each nomination must be ranked 1, 2 or 3.** The Department Head or Dean will receive an email asking them to confirm support for the nomination. This confirmation must be submitted or the nomination will not be reviewed.
• Nominations will be accepted between January 7th, 2019 and April 8th, 2019, and reviewed by
the waiver committee in OGE
• Notifications as to approvals / denials of waivers will be issued by the end of April. Notifications
for initial students may be issued earlier than April, depending on the department and the
academic status of the student.
• Questions may be referred to Robin Catmur-Smith: rcatmur@uga.edu

Online Request Process:
The department representative must have approved access to iStart, our online portal in order
to access and submit a nomination. Access request Instructions are below.
Log in to iStart once you are approved (usually within one business day), using your UGA MyID.
Under “Departmental Services” in the left-hand menu, select the OGE tuition waiver nomination
form. Complete and submit the form.

If you are interested in nominating a U.S. citizen or U.S. permanent resident graduate
student, please contact Kristin Lawrence in the Graduate School: krabney@uga.edu

Instructions on accessing OGE – iStart online portal
• Navigate your browser to https://istart.uga.edu
• Click on “Administrative Services for University Departments” in the lower left corner of the
screen
• Click on “Departmental Services” in the left-hand menu.
• Click on “Departmental Access Request” in the sub-menu.
• Fill out all the fields on the request form. Mark the checkbox after reading the statement, and
then click “Request Access” at the bottom of the screen.

Once approved for access (usually within one business day), you will receive an email
confirming your access and providing further instructions. You may then login to the iStart
portal to nominate students. To do this, follow these steps:

• Open your web browser and go to https://istart.uga.edu.
• Click on “Administrative Services for University Departments”, in the lower left-hand
corner of the screen.
• When the next screen opens click on “Departmental Services”, in the left-hand menu. A
sub-menu of items will open in the left-hand menu. Click on the menu item entitled
“OGE Tuition Waiver Application”.
• Complete and submit the nomination form.