



## **WORK PERMISSION FOR J-2 DEPENDENTS OF EXCHANGE VISITORS**

Dependents of exchange visitors who are at the University of Georgia may apply by mail for work permission from the U.S. government. Dependents must be in J-2 status (*immigration* classification) and must demonstrate that the income from the desired employment will be used to “support the family’s customary recreational and cultural activities and related travel, among other things.” Employment will not be authorized by USCIS if the income is needed to support the J-1 exchange visitor.

The following materials are needed for the petition: **NOTE: Proof of complete medical insurance for both J-1 and J-2 dependent must be included.**

- USCIS form I-765, Question #16 code is (c) (5) - <https://www.uscis.gov/i-765>
- Two color photographs (see below)
- Statement (and any other supporting evidence) that employment is not necessary to support the J-1, but employment is for other purposes. *Suggestion:* The dependent’s request letter should focus on cultural benefits and activities, or dependent educational activities, to be supported by J-2 earnings.
- I-94 document
- Photocopy of Form DS-2019 (of the J-1 and J-2)
- Previous EAD card (photocopy). Send photocopy if you are filing for an extension of work authorization.
- Fee of \$410 (check or money order made payable to: Department of Homeland Security)
- Copy of complete medical insurance for J-1 and all dependents

**Photographs:** The photographs are not passport photographs, but have specific requirements. They must be in color, with a white background, 3 / 4 frontal view, right ear showing (no hair over ear or earring), and approximately 1 inch from chin to top of head. USCIS recommends that the photos be placed in an envelope to prevent them from being lost in processing. (Suggestions are Kinko’s or the Tate Student Center Monday – Friday 9:30-4:00 for \$8.00.)

**A photocopy of all materials submitted to USCIS should be kept for your records, in the event that the petition is lost and must be replaced.**

Use an address that you know will be valid when the EAD card is to arrive. U.S. government mail WILL NOT BE FORWARDED!

Our office does not mail the application for you. You are responsible for mailing your application to the appropriate service center:

For U.S. Postal Service (USPS) Deliveries:

USCIS  
PO Box 660867  
Dallas, TX 75266

For Express mail and courier deliveries:

USCIS  
Attn: AOS  
2501 S. State Hwy. 121 Business  
Suite 400  
Lewisville, TX 75067

**You may elect to receive a text or email message regarding receipt of your application form the government. To do so, complete and attach to your I-765 Form G-1145, found here: <http://www.uscis.gov/files/form/g-1145.pdf>**

For more information, contact the Office of International Education at (706) 542-2900