Online check in for J and H scholars, staff, and faculty

You must be physically present inside the United States before you begin this online check-in process!!

To begin Checking in Online -- Go to https://istart.uga.edu

If you have your UGA MyID, go to the left-hand box and click on “Login” at the bottom of the box. (red arrow)

If you do not have your UGA MyID, but you do have your 81x UGA ID number, or a TEMP ID number, go to the right-hand box labeled “Prospective Students and Scholars”, and click on “Limited Services”. (blue arrow)
J-1 Scholars:

Upon logging in, the J scholar should click on “Immigration Check in Forms” in the left-hand menu, and then “J-1 Scholar Immigration Check-in Forms”. There are two forms in the main body of the page: “J-1 Scholar Immigration Check-in Form” and “J-2 Dependent Immigration Check-in Form”. Click on the first form, complete it and click submit at the end of the form. If the scholar is accompanied by a spouse or children, he or she should submit the J-2 scholar dependent form for each dependent.
H-1B faculty / staff check in

Upon logging in, the H employee should click on “Immigration Check in Forms” in the left-hand menu, and then “H-1B Employee Check-in Forms”. They should then see two forms in the main body of the page: “H-1B Immigration Check-in Form” and “H-4 Dependent Immigration Check-in Form”. Click on the first form, complete it and click submit at the end of the form. If the faculty or staff member is accompanied by a spouse or children, he or she should submit the H-4 dependent form for each dependent.

Tips:

- Don’t hit the backspace when you are in a date field – it will pop you back out to the forms group home page and you will lose any info entered.
- If you have completed and submitted the form, and you re-open the form for any reason, do not click cancel at the bottom of the form to return to the forms home page – this will delete your submitted form. Instead, click the link at the top of the form to return to the home page.